



Provider Directory Search Instructions

Print these instructions and keep them for future reference

How to...

[Find providers in a geographic area](#)

If you don't have the ZIP code and want to see the group of providers available in a county, group of counties, or the entire state, this is the search for you.

[Find a treating doctor based on location](#)

This basic search allows you to enter an address and find a list of treating doctors available within 30 miles of that address if the address is in an urban area or within 60 miles of that address if it's in a rural area.

[Search for a treating doctor by name](#)

If you know the last name of the treating provider or the name of the facility that you're looking for, use this search. If you're unsure of the spelling, you can just enter the first few characters.

[Find a specialist based on location](#)

Use this search if you're looking for providers in a particular specialty (or group of specialties) near an address. You pick the specialty and the search distance, and we'll tell you who is in the area.

[Search for a specialist by name](#)

Just like searching for a treating doctor by name, but you can refine the search by entering the specialty of the provider you're looking for.

[Create a printable directory of providers near a location](#)

This search will allow you to create a printable directory of treating doctors or specialists within a specified range.



Find providers in a geographic area

- Go to www.texasmutual.com/hcn/provdir.shtm and click either the “treating doctor directory” link or the “specialist and treating doctor directory” link.
- From this link, click on “Directory” and press “Continue.”
- Enter a ZIP code. Since this directory will be state-based, you can use any ZIP code. Click on the radio button next to “State-based.” Press “Continue.”
- Select the county (or counties) for your search. You can select up to five individual counties, or select the entire state. To make your selection, click on the county name, then click the arrows next to the list of counties. Choose your provider type. Click “Continue.”
- Customize your directory cover page by entering your company information. Enter an email address for delivery of the directory. Click “Continue.” The list will be sent via email as a link. The link will be active for approximately 72 hours.
- Click on the link in your email. The directory will appear as a PDF document.

Find a treating doctor based on location

- Go to www.texasmutual.com/hcn/provdir.shtm and click on the “treating doctor directory” link.
- From this link, click on the radio button next to “Search for Nearby Providers” and press “Continue.”
- Enter the address for your search. At a minimum, you must enter the ZIP code. Also choose your provider type. “Include all” will provide a list of both treating doctors and hospitals. Press “Find Providers Now.”

Search for a treating doctor by name

- Go to www.texasmutual.com/hcn/provdir.shtm and click on the “treating doctor directory” link.
- From this link, click on the radio button next to “Look up a Provider by Name” and press “Continue.”
- Enter the starting address. At a minimum, you must enter a state or ZIP code. Enter the name of the provider you are searching for and press “Find Providers Now.”

Find a specialist based on location

- Go to www.texasmutual.com/hcn/provdir.shtm and click on the “specialist and treating doctor directory” link.
- From this link, click on the radio button next to “Search for Nearby Providers” and press “Continue.”
- Enter the starting address. At a minimum, you must enter a ZIP code. Choose the provider type from the drop-down list. “Include all” will provide a list of treating doctors, specialists, hospitals, and ancillary providers. Press “Refine Search.”
- Enter a mileage radius for your search. The default radius is 75 miles. Choose the specialty to search for. You can select more than one specialty by holding down the control key as you click. There is a limit of five specialties per search. Press “Continue.”

Search for a specialist by name

- Go to www.texasmutual.com/hcn/provdir.shtm and click on the “specialist and treating doctor directory” link.
- From this link, click on the radio button next to “Lookup a Provider by Name” and press “Continue.”
- Enter the starting address. At a minimum, you must enter a state or ZIP code. Enter the name of the provider you are searching for. Press “Find Providers Now.” If you want to specify the provider specialty, press “Refine Search” as in the “Find a Specialist Based on Location” instructions.

Create a printable directory of providers near a location

- Go to www.texasmutual.com/hcn/provdir.shtm and click either the “treating doctor directory” link or “specialist and treating doctor directory” link.
- From this link, click on “Directory” and press “Continue.”
- Enter the address for your search. At a minimum, you must enter the ZIP code. Select “Radius-based” directory. Press “Continue.”
- Choose a distance for providers to be included in the search. Also choose your provider type. Press “Continue.”
- Customize your directory cover page by entering your company information. Enter an email address for delivery of the directory. Click “Continue.” The list will be sent via email as a link. The link will be active for approximately 72 hours.
- Click on the link in your email. The directory will appear as a PDF document.