

## **Complaint Form**

We take your concerns seriously. To allow us to best serve you and address your concern, please complete this form and follow the directions below to submit. You will receive a response within 7 calendar days.

Who is completing this form?			
I am a: Provider Employee Empl	loyer	☐ Employee representative	e 🗌 Agent
Name:			
Address:	City:	State:	Zip:
Phone number:	Email ac	ldress:	
Tell us about the injured employee:			
Name:			
Date of injury:			
Description of complaint (include dates, names, and	specific re	esolutions for remedy, if ava	nilable):
Use back for more space.			
Date complaint received (office use only):			

## Please return this form to Texas Mutual.

Email: wwtxcomplaints@texasmutual.com

Fax: (512) 224-8800

Mail: Texas Mutual Insurance Company

Attn: Grievance Coordinator

PO Box 12029

Austin, Texas 78711-2029